



|                      |                            |
|----------------------|----------------------------|
| Group Name           | Granite Oaks Middle School |
| Number of Passengers | 54                         |

|                         |        |
|-------------------------|--------|
| Confirmation code (PNR) | G97754 |
|-------------------------|--------|

|                 |                         |
|-----------------|-------------------------|
| Route           | SFO-BOS/IAD-SFO         |
| Travel Dates    | 04/15/2011 - 04/23/2011 |
| Outbound Flight | 358                     |
| Return Flight   | 97/233                  |

|                                   |       |
|-----------------------------------|-------|
| Base Fare (per person/round trip) | \$475 |
| Fare Basis                        | U     |

|   |         |
|---|---------|
| Total Fare * (per person/round trip)              | \$507.1 |
| *Taxes, fees and surcharges are subject to change |         |

|                       |            |
|-----------------------|------------|
| Deposit Amount        | \$4050     |
| Deposit Due Date      | 08/23/2010 |
| Full Payment Due Date | 03/01/2010 |
| Contract Due Date     | 08/23/2010 |
| Names Due Date        | 03/16/2010 |

## **Terms and Conditions**

### **Article 1 - Group Guest Size**

A group is ten or more paying passengers traveling together on the same itinerary.

### **Article 2 - Fare**

Quotes are net (non-commissionable) per person at the time of ticketing. Tickets purchased within the boundaries of the United States and its territories are subject to applicable taxes, fees and surcharges. The fare is guaranteed at the time of full payment and fares are subject to change.

### **Article 3 - Deposit**

In order to hold reservations as confirmed, a deposit of \$75.00 per guest is required by the deposit due date, which shall be 7 days after confirmation. A single credit card must be used to pay the total deposit. The deposit is applied toward the ticket price. If no deposit is received by the deposit due date, the reservation will be cancelled. Acceptable forms of payment are Visa, MasterCard, American Express and UATP.

### **Article 4 - Commitment Date**

This is forty five days prior to the first travel date and is the last day to reduce the group size or cancel without a penalty.

### **Article 5 - Cancellation**

Cancellations prior to and on the commitment date will not incur any penalty and any deposit or payment made will be refunded back to the original form of payment. Cancellations within 45 days of the first travel date will result in the forfeiture of any deposit or payment made.

### **Article 6 - Changes**

All changes are subject to availability and may be subject to a change fee of \$100 per guest. See attached table for a detailed schedule of changes.

### **Article 7 - Payment**

Full payment is due 45 days prior to first departure date. If reservation is made less than 45 days prior to first departure date, full payment is due within 24 hours of booking.

### **Article 8 - Ticketing**

Individual guest names are due no later than 30 days prior to the first travel date. If a group reservation is made for travel less than 30 days from time of booking, all guest names are due within 24 hours of booking.

### **Article 9 - Contract**

Group contracts must be signed and returned to Virgin America via e-mail, fax or mail within 7 days of booking with the deposit or within 24 hours along with full payment depending on time of booking.



2010 Group Contract

|          | If travel date is greater than or equal to 45 days from booking date            | If travel date is less than 45 days from booking date         |
|----------|---|---|
| Deposit  | \$75 per passenger is due within 7 days of booking                              | N/A   |
| Payment  | Full payment and passenger names are due 45 days prior to the first travel date | Full payment is due within 24 hours of booking                |
| Contract | Must be received within 7 days of booking with deposit                          | Must be received within 24 hours of booking with full payment |

|                              | If travel date is greater than or equal to 45 days  | If travel date is less than 45 days   |
|------------------------------|---|---|
| Cancellations                | Groups may cancel up to the 45th day without penalty  | All monies will be forfeited  |
| Decreasing # of guests       | Groups may reduce size without penalty; if group size is decreased to less than 10, the group fare will no longer be valid and any new bookings must be re-quoted at current fare | A cancel fee of \$100 will be applied to each guest decreased from the PNR, any amount leftover will be credited in to the form of a credit file; if group size is decreased to less than 10, the group fare will no longer be valid and any new bookings must be re-quoted at current fare |
| Increasing # of guests       | Subject to availability; if same class of service is unavailable, additional guests will be subject to the fare at the time   |   |
| Changes: flight date or time | Subject to availability; if same class of service is unavailable, the fare must be re-quoted. Change fee will not apply   | Subject to availability; if same class of service is unavailable, the fare must be re-quoted. A change fee of \$100 per guest plus difference in fare will be applied   |

|       | Travel date is greater than or equal to 30 days from booking date | Travel date is less than 30 days from booking date   |
|-------|---|--|
| Names | All guest names are due 30 days prior to travel                   | No name changes are allowed if travel is less than 30 days. Names are due within 24 hours of booking |

Receipt of the signed agreement by Virgin America shall validate this agreement. Please return all three pages of the contract through one of the following options.

Fax: 650-292-2136  
 Email (scanned copy): group.contracts@virginamerica.com  
 Mail: Virgin America  
 Attn: Guest Services-Groups  
 555 Airport Blvd. Suite 450  
 Burlingame, CA 94010

Signature: Joanna Cameron Date: 8/17/10  
 Name (Print): JOANNA CAMERON  
 Confirmation Code (PNR): G 97754

\*Attention: please do not send credit card information via e-mail or fax